

To
all professors
and staff
of the University of Bonn

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Changes to posting forms (A1) for international business travel

Dear Sir or Madam,

With international business travel returning somewhat to its previous level, I would like to inform you of the following changes regarding the mandatory posting forms required for such travel:

The rules as to when Form A1 or other posting forms have to be applied for and other specifics are being continuously revised by the government and the EU.

For example, public-sector employees now no longer have to apply for an A1 for business trips to France or and Austria. However, travelers should keep a confirmation of public-sector employment with them at all times. Human Resources issues these confirmations. To determine who is your contact responsible for issuing the confirmation visit our intranet page, where other important information in this regard is posted as well.

<https://www.intranet.uni-bonn.de/organisation/verwaltung/dez-3/themen/a1-bescheinigung-entsendebescheinigung/a1-bescheinigung-entsendebescheinigung>.

Employees assigned to Section 3.1 or 3.4 should contact their HR administrator directly.

Before departing on any business trip to a different country, check to see if there have been any legal or procedural changes regarding applications for Form A1 or other posting confirmations.

Sincerely,

In official capacity

Friske



www.200jahre.uni-bonn.de

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